

**KAPPA KAPPA IOTA
REQUEST FOR VISIT TO STATE CHAPTER**

RETURN BY: September 1st

To: National President Kathy Smith -- 3321 Dresden DR, Montgomery, AL 36111
Copy to: National Kappa Kappa Iota Headquarters - 1875 E. 15th St. Tulsa, OK 74104-4610

The National President (or representative) attends state meetings to extend the order of Kappa Kappa Iota, and therefore the state **must have a prospective member function** in order for national to pay expenses to a state on the visitation schedule. The scheduled state must provide lodging for the National President, including expenses. If you are requesting a visit and your state is not on the rotation schedule listed below, all expenses must be paid by your state.

2022-2023 VISITATION SCHEDULE

Arkansas, Florida, Georgia, Missouri, South Carolina, and Texas

State Chapter _____ Contact Person _____

Street _____ City/State/Zip _____

Phone : (____) _____ Email _____

The State Chapter listed above requests a visit by the National President of Kappa Kappa Iota. The state agrees to plan and implement an event for prospective members during the visit.

PROSPECTIVE MEMBER FUNCTIONS:

TYPE OF FUNCTION	DATE	TIME	PLACE/CITY	DRESS

If location, time, or date of any function is changed, please notify the National President immediately.

What is expected of the National President or Representative?

- Assist in contacting prospective members or other help in planning the event
- Brief History of Kappa Benefits of Membership Personal Meaning of Kappa
- Officer Installation Greetings/Speech of Choice
- Other _____

If the National President cannot attend, would you like another member of the National Executive Committee or Staff to attend? Yes No

Name of Alternate NEC or Staff Member requested for visit

If traveling by plane, where is the closest airport to destination? _____

Distance from airport to function site? _____

_____ miles driving time from airport to site

(List additional information on a separate page and attach)