

**KAPPA KAPPA IOTA  
REQUEST FOR VISIT TO STATE CHAPTER**

**RETURN BY: September 1st**

**To: National President Carolyn Garretson -- 580 CR 1350, Mt. Pleasant, TX 75455**

**Copy to: National Kappa Kappa Iota Headquarters - 1875 E. 15th St. Tulsa, OK 74104-4610**

The National President (or representative) attends state meetings to extend the order of Kappa Kappa Iota, and therefore the state **must have a prospective member function** in order for national to pay expenses to a state on the visitation schedule. The scheduled state must provide lodging for the National President, including expenses. If you are requesting a visit and your state is not on the rotation schedule listed below, all expenses must be paid by your state.

**2024-2025 VISITATION SCHEDULE**

**Alabama, California, Iowa, Louisiana, Nebraska, Ohio**

State Chapter \_\_\_\_\_ Contact Person \_\_\_\_\_

Street \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Phone : (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

**The State Chapter listed above requests a visit by the National President of Kappa Kappa Iota. The state agrees to plan and implement an event for prospective members during the visit.**

**PROSPECTIVE MEMBER FUNCTIONS:**

TYPE OF FUNCTION	DATE	TIME	PLACE/CITY	DRESS

**If location, time, or date of any function is changed, please notify the National President immediately.**

What is expected of the National President or Representative?

- Assist in contacting prospective members or other help in planning the event
- Brief History of Kappa Benefits of Membership     Personal Meaning of Kappa
- Officer Installation     Greetings/Speech of Choice
- Other \_\_\_\_\_

If the National President cannot attend, would you like another member of the National Executive Committee or Staff to attend?  Yes     No

\_\_\_\_\_  
*Name of Alternate NEC or Staff Member requested for visit*

If traveling by plane, where is the closest airport to destination? \_\_\_\_\_

Distance from airport to function site? \_\_\_\_\_

\_\_\_\_\_ miles                      driving time from airport to site

(List additional information on a separate page and attach)